## Association Records

This resolution may be referred to as "Resolution No. 1" or the "Association Records Resolution of 2024." – [Draft 1]

## Whereas,

- The Association needs to keep records of Resolutions and other Official Documents,
- and, on occasion, needs to provide copies of said documents to third-parties.

### And whereas,

- The Officers of the Association reside in different countries,
- and may interact with people and entities in different countries,
- and may interact in various languages other than English,
- and, that makes it difficult to maintain copies of documents with original signatures,

# now, therefore, be it resolved by the Executive Committee of the Hubzilla Association that:

#### 1) For Association Records:

- a) Duly enacted Resolutions shall be signed by the President and the Secretary.
- b) Two identical copies of a Resolution, one signed by the President and the other signed by the Secretary, shall be equivalent to a single document with both of their signatures.
- c) The Secretary shall maintain a scanned copy of the signed Resolution, and shall make it available to the Executive Committee.
- d) After it is scanned and filed with the Secretary, the Secretary and President may keep their original copy with their signature for their records.
- e) The scanned copy of a duly passed and signed Resolution shall have the same effect as the original.
- f) An unsigned version of the Resolution shall be posted on an official website where the membership can access it.

#### 2) Regarding Certified Copies:

- a) If a third-party needs a certified or notarized copy of a Resolution or the Association Statutes, the President or the Secretary are authorized to certify that the document is accurate and still in effect.
- b) Only one signature is required to certify a document. Likewise, only one signature is required for a notarized copy of a certified document.

- c) A certified copy of a Resolution or Association Statutes only needs to include the verbatim text of the document and the signature of the person certifying it.
- d) A certified copy may contain a facsimile of the original signatures, but the scanned copies of the original signatures are not required for the certification to be valid.
- e) If the President or Secretary created a certified copy, they shall make a scanned copy of the certified document available to the Executive Board, and shall disclose both the purpose of making the certified copy and the recipient(s) of the certified copy.

#### 3) Concerning Translations:

a) Resolutions and Statutes, including this one, may be translated into multiple languages. In case there is any conflict regarding the contents or understanding between the English version and the translated versions, the English version shall prevail.

## Effective Date

Approved on the 3rd day of April 2024 by the Executive Committee at an online meeting.

This Resolution shall go into immediate effect.

## Signatures

For Association records, this Resolution shall be signed by the President and Secretary, and a scanned copy shall be filed with the Secretary and made available to the Executive Committee.

Two identical copies of this Resolution, one signed by the President and the other signed by the Secretary, shall be equivalent to a single document with both of their signatures.

X \_\_\_\_\_

Scott M. Stolz President Hubzilla Association

Signed in Texas

3<sup>rd</sup> April 2024

X\_\_\_\_\_

Emanuel Han Secretary Hubzilla Association

Signed in Switzerland

3<sup>rd</sup> April 2024